1. Purpose

The objective of 2018 Defensive Cyber Operations Symposium is to further AFCEA's objectives by providing a forum through exhibits and technical panels. Exhibitors are limited to firms, organizations and agencies whose exhibits are in harmony with the purpose of this Exposition. Active selling or order taking is NOT permitted.

2. Location of Exhibits

The Exposition will be held at the Baltimore Convention Center, in Baltimore, MD.

3. Subleasing

Exhibitor may not sublet his exhibit space, nor any part thereof, nor exhibit, offer for sale, or advertise articles not manufactured or sold by the exhibiting company, except where such articles are necessary for proper demonstration or operation of the exhibitor's display, in which case identification shall be limited to the manufacturer's normal nameplate. Exhibitor may not permit non-exhibiting company representatives to operate from his booth. Rules of AFCEA shall, in all instances, be final with regard to use of exhibit space.

4. Occupancy Default

Any real or legal failure to occupy space contracted for shall not be relieved of the obligation of paying the full rental charge of such space. If not occupied by the time set for completion of the installation of the displays, such space shall be taken by AFCEA, and re-assigned or reassigned for such purposes or use AFCEA may see fit.

5. Eligibility

AFCEA has the sole right to determine the eligibility of any company or product for inclusion in the Exposition.

6. Cancellation or Change of Exposition

The objective of 2018 Defensive Cyber Operations Symposium is to further AFCEA's objectives by providing a forum through exhibits and technical panels. Exhibitors are limited to firms, organizations and agencies whose exhibits are in harmony with the purpose of this Exposition. Active selling or order taking is NOT permitted.

7. Cancellation by Exhibitor

In the event of an exhibitor default, AFCEA shall determine an assessment covering the reassignment of space, prior services performed, and other damages related to cancellation, according to AFCEA's current assessment schedule. August 15, 2017 through January 15, 2018, 50% of total booth rental fee. After January 15, 2018 100% of total booth rental fee. AFCEA must receive written notification of the cancellation by registered or certified mail. Date cancellation notice is received AFCEA will determine above assessment charges. In the event of either a full or partial cancellation of space by an exhibitor, AFCEA reserves the right to reassign canceled booth space, regardless of the cancellation assessment. Subsequent reassignment of canceled space does not relieve the canceling exhibitor of the obligation to pay the cancellation assessment. Proper payment must be received within 15 days of cancellation.

8. Limitation of Liability

Exhibitor agrees to make no claim for any reason whatsoever against AFCEA, its employees, agents, or representatives for loss, theft, damage, or destruction of goods; nor for any injury, including death, to himself, his employees, agents or representatives; nor for any damage of any nature, including damage to property, including labor disputes, loss of lease or other termination by the Baltimore Convention Center, municipal, state or federal laws, or act of God. Should AFCEA terminate this agreement pursuant to the provisions of this section, the exhibitor waives claims for damage arising therefrom. Refunds of "Paid Exhibit Space Fees" in the event of event termination or cancellation shall be made to exhibitors at the sole discretion of AFCEA and in any case, will not exceed the amount of each exhibitor's paid exhibit space fee less any pro rata event of event termination or cancellation shall be made to exhibitors at the sole discretion of AFCEA.

9. Exhibitor Insurance

The exhibitor shall maintain, at his own risk and expense, property and casualty insurance covering the property, personal liability, and contractual liability and product liability coverage, with combined single limits of liability of not less than $1,000,000 per occurrence/2,000,000 aggregate coverage. Such insurance shall name AFCEA and all sunRPG, Inc., Baltimore Convention Center and Sphero Exhibition Services as an additional insured. During the term hereof, the exhibitor shall maintain a comprehensive general liability insurance against claims for bodily injury or death and property damage occurring in or upon or resulting from the premises leased. Such insurance shall include contractual liability and product liability coverage, with combined single limits of liability of not less than minimum $1,000,000 per occurrence/2,000,000 aggregate coverage. Such insurance shall name AFCEA and all sunRPG, Inc., Baltimore Convention Center and Sphero Exhibition Services as an additional insured. During the term hereof, the exhibitor shall maintain Worker's Compensation and Occupational Disease insurance in full compliance with all federal and state laws, covering all of exhibitor's employees engaged in the performance of any work for exhibitor. All property of the exhibitor is understood to remain under its custody and control in transit to and from the confines of the exhibit hall. AFCEA shall bear no responsibility for the safety of the exhibitor, its personnel, employees, agents or representatives or personal property.

10. Unfair Labor

Exhibitor shall employ only union labor, as made available by official contractors in the setting up and dismantling of the exhibits and in the operations when required by union agreements. Exhibitors planning to build special displays shall employ union display companies in their fabrication, carpentry and electrical work.

11. Installing, Exhibiting, Dismantling

In the event of an exhibitor default, AFCEA shall determine an assessment covering the reassignment of space, prior services performed, and other damages related to cancellation, according to AFCEA's current assessment schedule. August 15, 2017 through January 15, 2018, 50% of total booth rental fee. After January 15, 2018 100% of total booth rental fee. AFCEA must receive written notification of the cancellation by registered or certified mail. Date cancellation notice is received AFCEA will determine above assessment charges. In the event of either a full or partial cancellation of space by an exhibitor, AFCEA reserves the right to reassign canceled booth space, regardless of the cancellation assessment. Subsequent reassignment of canceled space does not relieve the canceling exhibitor of the obligation to pay the cancellation assessment. Proper payment must be received within 15 days of cancellation.

12. Damage to Property

Exhibitor is liable for any damage caused by exhibitor, exhibitor's agents, employees or representatives to building floors, walls, or columns, or to standard booth equipment, or to other exhibitor's property. Exhibitor may not apply paint, lacquer, adhesive or other coatings to building columns, floors or walls, or to standard booth equipment.

13. Floor Loading

Prior to opening of the exhibit hall. Exhibitor accepts full and sole responsibility for injury or damage to property or persons resulting from failure, knowingly or otherwise, to distribute the exhibit material and products in conformity with the maximum floor load specifications.

14. Alcoholic Beverages

The dispensing, distribution or use of alcoholic beverages in the Exposition hall is prohibited without the express prior approval of AFCEA.

15. Flammable Materials

No flammable fluids or materials of any nature, including decorative materials, use of which is prohibited by national, state or city fire regulations may be used in any booth.

16. Lotteries or Contests

The operation of games of chance or lottery devices, or the actual or simulated pursuit of any recreational past time is permitted only upon written approval from AFCEA.

17. Music

Noisy or obstructive work will not be permitted during open hours of the Exposition, nor noise generated exhibits, nor exhibits producing objectionable odors. AFCEA shall have sole discretion in determining what is noisy, obstructive or objectionable.

18. Admission to Omissions

Any exhibitor using music must ensure that licensing fees have been paid to the appropriate agency, i.e., ASCAP or BMI. AFCEA is not responsible for any licensing fees for music played in exhibitor's booth.

19. Obstruction of Aisles or Booths

Any demonstration or activity that results in excessive obstruction of aisles or prevents ready access to nearby exhibitor’s booth shall be suspended for any periods specified by AFCEA.

20. Attendance

Exhibitors admitted as Omissions shall remain, at all times, the prerogative of AFCEA and may be revised or amended to suit unforeseen conditions.

21. Booth Personnel

Exhibitor representatives are restricted to personnel engaged in the display, demonstration, application or sale of the company's product or services. Booth personnel shall wear "exhibitor" badge identification furnished by AFCEA at all times while they are in the exhibit area. All other employees and representatives of the exhibiting companies must register as Show Attendees. AFCEA reserves the right to restrict or limit the number of booth representatives. All exhibits must have personnel present during show hours.

22. Height and Non-Blocking Regulations

All exhibit display design must conform to the regulations set forth in the "Display Rules and Regulations," a copy of which is supplied to each exhibitor by AFCEA. "Display Rules and Regulations" includes details as to what is allowed for exhibitor's booth so as to enable the space without detriment to neighboring exhibits or theExposition.

23. Electrical Safety

All wiring on booths or display fixtures must meet-underwriters' rules and standard fire department inspection. This applies to booth construction only and not to pre-wired radio and electronic equipment.

24. Use of Space

Displays and demonstrations are limited to the confines of an exhibitor's own booth, as is the distribution of literature or other items.

25. Display

AFCEA shall have full authority for approval and arrangement of items displayed. AFCEA may, at its discretion, require replacement, remanagement, or redecoration of any item or any display, and failure to adhere shall attach to AFCEA for the costs that may evolve upon exhibitor thereby. Exhibitors with special backgrounds or side dividers must make certain that such material is furnished in such a manner as to not be unsightly to exhibitors in adjoining booths. If such surfaces remain unfinished at twelve noon of the day before the scheduled opening of the show, AFCEA shall have the right to restrict or limit the booth and the exhibitor must pay all charges involved thereby.

26. Exhibitor Representative's Responsibility

Neither the conference/exhibition sponsor, nor its show management company or other agents or representatives, or their shareholders, officers, directors, employees or contractors shall be responsible for any injury, loss, or damage that may occur to exhibitor or to exhibitor’s agents, employees, affiliated personnel, officers, directors, shareholders, contractors or representatives or any of their property, businesses, or other activities from any cause whatsoever, prior to, during or subsequent to the conference or exhibition event. By signing this Agreement, exhibitor expressly and voluntarily and knowingly assumes all such risks and hereby agrees, and hereby does, defend and hold harmless the conference/exhibition sponsor, its show management company and other agents and representatives, and their shareholders, officers, directors, employees and contractors, from and against all claims and liabilities arising out of, or in any way related to, the acts or negligence of exhibitor, exhibitor's agents, employees or representatives.

27. Waiver of Rights

Any rights of AFCEA under this contract shall not be deemed waived in any manner except as specifically waived in writing and signed by an authorized officer of AFCEA.

28. Relocation and Floor Plan Revisions

AFCEA retains the exclusive right to revise the exhibition hall floor plan and/or move assigned exhibitors as necessary.

29. Amendments and Addition Rules

Amendments and additions specifically covered by the preceding rules shall be subject solely to the decision of AFCEA. AFCEA may, at any time, amend or add further rules to these rules, and all amendments must be binding on exhibitor equally with the foregoing rules and regulations.

30. Agreement to Rules

Exhibitor, for himself or his, its or his personnel, employees, agents or representatives, agrees to abide by the foregoing rules and those provided and contained in the Exhibitors Manual, and by any amendments and additional rules that may be put into effect by AFCEA.