



DEADLINE CHECKLIST

ACT NOW!

Sponsorship Opportunities

Contact Sponsorship Management at cyberexhibits@spargoinc.com

May 1

Non-Official EAC Notification Deadline

Discount deadline for Direct Lead
Lead Retrieval

May 2

Advance Warehouse begins accepting shipments

May 12

Discount deadline for Edlen
Electric

Discount deadline for M.C. Dean
Internet

May 18

Discount deadline for Brede
Carpet, Furniture, Shipping, Labor, etc.

Discount deadline for Urban Jungle
Floral

May 25

Order deadline for Catering

Advance Warehouse Freight Deadline (without surcharge)

June 1

Direct to Show Site Shipments May Begin to Arrive
Shipments arriving before this day may be refused by the facility. Any charges incurred for early freight accepted by the facility will be the responsibility of the exhibitor.

Exhibitor Move In Begins at 8:00 AM

June 2

All exhibit space must be set by 11:00 AM
If you are not able to meet this requirement, you must submit a variance request to Emily.Amador@spargoinc.com no later than 5:00 PM EST on Thursday, May 28.

Exhibit Hall opens at 1:15 PM