1. Purpose
The objective of MILCOM 2019 is to further AFCEA/IEEE objectives by providing a forum through exhibits and technical panels. Exhibitors are limited to firms, organizations and agencies whose exhibits are in harmony with the purpose of this Exposition. Active selling or order taking is NOT permitted.

2. Location of Exhibits
The Exposition will be held at the Hilton Norfolk The Main, in Norfolk, VA.

3. Space Releasing
Exhibitor may not sublet his exhibit space, nor any part thereof, nor exhibit, offer for sale, or advertise articles not manufactured or sold by the exhibiting company, except where such articles are necessary for proper demonstration or operation of the exhibitor’s display, in which case identification shall be limited to the manufacturer’s normal regular nameplate. Exhibitor may not permit non-exhibiting company representatives to operate from his booth. Rules of AFCEA/IEEE shall, in all instances, be final with regard to use of exhibit space.

4. Occupancy Default
Any exhibitor failing to occupy space contracted for shall not be relieved of the obligation of paying the full rental charge of such space. If not occupied by the time set for completion of the installation of the displays, such space shall be taken by AFCEA/IEEE, and re-allocated or reassigned for such purposes or use AFCEA/IEEE may see fit.

5. Exhibits
AFCEA/IEEE has the sole right to determine the eligibility of any company or product for inclusion in the Exposition.

6. Cancellation or Change of Exposition
In the event that the premises in which the Exposition is conducted should become unfit for occupancy or substantially interfered with by reason of any cause or causes not reasonably within the control of AFCEA/IEEE or its agents, the Exposition may be canceled or moved to another appropriate location, at the sole discretion of AFCEA/IEEE. AFCEA/IEEE shall not be responsible for damages, loss, increase in cost of construction or operation of exhibitors’ exhibit space, or for any cause or causes not reasonably within the control of AFCEA/IEEE. Causes for such action beyond the control of AFCEA/IEEE shall include, but are not limited to: fire, casualty, flood, epidemic, earthquake, explosion, accident, blockage, embargo, inclement weather, governmental restraints, act of public enemy, riot or civil disturbance, or civil war. If the cause of the event more than three (3) calendar days after request, time being of the essence. Failure to remit payment to and from the confines of the hall. AFCEA/IEEE shall bear no responsibility for the safety of the exhibitor, its personnel, employees, agents or representatives, or their shareholders, officers, directors, employees or contractors, from such risk and expressly agrees, and hereby does, indemnify, defend and hold harmless the exhibitor, for himself or itself, his or its personnel, employees, agents or representatives, or their shareholders, officers, directors, employees or contractors, and their shareholders, officers, directors, employees and contractors, from any claim or cause of action arising out of, in connection with, or growing out of, the exhibitor’s agents, employees, affiliated personnel, officers, directors, shareholders, contractors, agents or representatives, or their shareholders, officers, directors, employees and contractors, from any claim or cause of action arising out of, in connection with, or growing out of, the exhibitor’s agents, employees, affiliated personnel, officers, directors, shareholders, contractors, agents or representatives, or their shareholders, officers, directors, employees and contractors.

7. Cancellation by Exhibitor
In the event of a cancellation by an exhibitor, AFCEA/IEEE shall determine an assessment covering the rental space not occupied. AFCEA/IEEE reserves the right to reassign canceled booth space, regardless of the cancellation assessment. Appropriate payment must be received within 15 days of cancellation.

8. Limitation of Liability
Exhibitor agrees to make no claim for any reason whatsoever against AFCEA/IEEE, its employees, agents, or representatives for loss, theft, damage or destruction of goods, nor for any injury, including death, to himself, employees, agents or representatives; nor for any damage of any nature, including damage to his business for failure to provide exhibit space; nor for failure to hold the Exposition as scheduled, nor for any action or omission of AFCEA/IEEE. The exhibitor shall be solely responsible for his own exhibit material and products, and should insure exhibit and products from loss or damage from any cause whatsoever. It is understood all property of an exhibitor is in his, care, custody, and control in transit to, or from, or within the confines of the exhibit hall. AFCEA/IEEE shall bear no responsibility for the safety of the exhibitor, its personnel, employees, agents or representatives or personal property.

9. Exhibitor Insurance
The exhibitor shall, at its sole cost and expense, procure and maintain through the term of this contract, comprehensive general liability insurance against bodily injury or death and property damage arising out of the occurrence, occurring in connection with the premises leased. Such insurance shall include contractual liability and product liability coverage, with combined single limits of liability of not less than minimum $1,000,000 per occurrence/$2,000,000 aggregate coverage. Such insurance shall name AFCEA, IEEE, SPARCO, Inc., Tampa Convention Center and Budge Exposition Services as an additional insured. During the term herein, the exhibitor shall maintain Workers’ Compensation and Occupational Disease insurance in full compliance with all federal and state laws, covering all of exhibit’s employees engaged in the performance of any work for exhibitor. All property of the exhibitor is understood to remain under its custody and control in transit to and from the confines of the hall. Proof of insurance, including a Certificate of Insurance, shall be provided to SPARCO, Inc. or its agent or representative as soon as practical but no more than three (3) calendar days after request, time being of the essence. Failure to remit such proof shall be a material breach of this agreement.

10. Union Labor
Exhibitor shall employ only union labor, as made available by official contractors in the setting up and dismantling of the exhibits and in the operations when required by union agreements. Exhibitors planning to build special displays should employ union display companies in their fabrication, carpentry and electrical work.

11. Display, Exhibiting, Dismantling
Hours and dates for installing, exhibiting, and dismantling shall be those specified by AFCEA/IEEE. Exhibitor shall be liable for all storage and handling charges resulting from failure to remove exhibit material from the Exposition before the specified conclusion of the dismantling period set by AFCEA/IEEE.

12. Damage to Property
Exhibitor is liable for any damage caused by exhibitor, exhibitor’s agents, employees or representatives to buildings, floors, walls, or columns, or to standard booth equipment, or to other exhibitor’s property. Exhibitor may not apply paint, lacquer, adhesive or other coatings to building columns, floors, or walls, or to standard booth equipment.

13. Flooring
Under no circumstances may the weight of any exhibit or exhibit material exceed the specified floor loading of the exhibitor space. Any unauthorized display by an exhibitor accepts full and sole responsibility for injury or damage to property or persons resulting from failure, knowingly or otherwise, to distribute the exhibit material and products in conformity with the maximum floor load specifications.

14. Alcoholic Beverages
The dispensing, distribution or use of alcoholic beverages in the Exposition hall is prohibited without the express prior approval of AFCEA/IEEE.

15. Flammable Materials
No flammable fluids or materials of any nature, including decorative materials, use of which is prohibited by local or state or fire regulations may be used in any booth.

16. Lotteries or Contests
The operation of games of chance or lottery devices, or the actual or simulated pursuit of any recreational past time is permitted only on written approval from AFCEA/IEEE.

17. Music
No noisy or obstructive work will not be permitted during open hours of the Exposition, nor will noisy operating displays, nor exhibits producing objectionable odors. AFCEA/IEEE shall have sole discretion in determining what is noisy, obstructive or objectionable.

18. Music
Any exhibitor using music must ensure that licensing fees have been paid to the appropriate agency, i.e., ASCAP or BMI. AFCEA/IEEE is not responsible for any licensing fees for music played in exhibitor’s booth.

19. Obstruction of Aisles or Booths
Any demonstration or activity that results in excessive obstruction of aisles or prevents ready access to nearby exhibitor’s booth shall be suspended for any periods specified by AFCEA/IEEE.

20. Attendance
Attendance policies shall remain, at all times, the prerogative of AFCEA/IEEE and may be revised or amended to suit unforeseen conditions.

21. Booth Personnel
Exhibitors must employ only union labor. All personnel are restricted to personnel engaged in the display, demonstration, application or sale of the company’s product or services. Booth personnel shall wear “exhibitor” badge identification furnished by AFCEA/IEEE at all times while they are in the exhibit area. All other employees and representatives of the exhibiting companies must remain in Show Attendants. AFCEA/IEEE reserves the right to restrict or limit the number of both representatives. All exhibits must have personnel present during show hours.

22. Height and Non-Blocking Regulations
All exhibit design construction must conform to the regulations set forth in the “Display Rules and Regulations,” a copy of which is supplied to each exhibitor by AFCEA/IEEE. “Display Rules and Regulations,” at all times, the prerogative of AFCEA/IEEE and may be revised or amended to suit unforeseen conditions.

23. Electrical Safety
All wiring, electrical fixtures or displays must meet underwriters’ rules and standard fire department inspection. This applies to booth construction only and not to pre-wired radio and electronic equipment.

24. Use of Space
Displays and demonstrations are limited to the confines of an exhibitor’s own booth, as is the distribution of literature or other items.

25. Display
AFCEA/IEEE shall have full authority for approval or arrangement and items displayed. AFCEA/IEEE may, at its discretion, require replacement, rearrangement, or restriction of any exhibit or exhibit materials on or out of service, or for failure to pay the cost of the exhibit for the costs that may evolve upon exhibitor thereby. Exhibitors with special backgrounds or side dividers must make certain that such material is furnished in such a manner as to not be unsightly to exhibitors in adjoining booths. If such surfaces remain unfinished at twelve noon of the day before the scheduled opening of the show, AFCEA/IEEE shall authorize the official decorator to effect the necessary finish and the exhibitor must pay all charges involved thereby.

26. Exhibitor Representative’s Responsibility
Neither the conference/exhibition sponsor, nor its show management company or other agents or representatives, or their shareholders, officers, directors, employees or contractors shall be responsible for any injury, loss, or damage that may occur to exhibitor or to exhibitor’s agents, employees, affiliated personnel, officers, directors, shareholders, contractors or representatives or any of their property, businesses, or other activities from any cause, including loss or damage caused or occurring in or out of or during the exhibitor’s booth or space.

27. Waiver of Rights
By signing this Agreement, exhibitor expressly and voluntarily and knowingly assumes all such risk and expressly agrees, and hereby does, indemnify, defend and hold harmless the conference/exhibition sponsor, its show management company and other agents and representatives, and their shareholders, officers, directors, employees and contractors, from and against all claims and liabilities arising out of, or in any way related to, the acts or negligence of exhibitor, exhibitor’s agents, employees or representatives.

28. Waiver of Rights
Any rights of AFCEA/IEEE under this contract shall not be deemed waived in any manner except as specifically waived in writing and signed by an authorized officer of AFCEA/IEEE.

29. Relocation and Floor Plan Revisions
AFCEA/IEEE retains the exclusive right to revise the exhibition hall floor plan and/or move assigned exhibitors as necessary.

30. Amendment and Addition Rules
Any matters not specifically covered by the preceding rules shall be subject solely to the decision of AFCEA/IEEE. AFCEA/IEEE may, at any time, amend or add further rules to these rules, and all amendments shall be binding on exhibitor equally with the foregoing rules and regulations.

31. Agreement to Rules
Exhibitor, for himself or his, or its personnel, employees, agents or representatives, agrees to abide by the foregoing rules and those provided and contained in the Exhibitors Manual, and by any amendments and additional rules that may be put into effect by AFCEA/IEEE.