

## **Shipping Information**

### **Inbound Shipping**

You may ship directly to the hotel, 3 days prior to the event, without a charge. If your package(s) arrive before that, you will be charged a storage fee.

### **Hotel Storage Fees:**

Packages Under 50 lbs. | \$7 each

Packages Over 50 lbs. | \$15 each

Oversized Boxes and Display Cases | \$35 each

Shrink-Wrapped Pallets and Small Cases Under 150 lbs. | \$75 each

Crates Over 150 lbs. | \$150 each

### **Direct Shipping Address:**

Attn: Stephen Hiscutt

FedID 2025 Tabletop #

14750 Conference Center Drive

Chantilly, VA 20151

### **Outbound Shipping**

If you have pre-paid labels and seal your packages, the hotel will pick it up from your tabletop space and store it on the loading dock for pickup.

UPS and USPS will pick up regularly with no special instructions.

For FedEx, you will need to call FedEx and schedule a pickup for your package(s), as FedEx will only pick up packages that have been prearranged.