

The UPS Store

Print & Business Services

Package and Material Handling Fee Schedules

The UPS Store Print & Business Center is responsible for the inbound and outbound handling of the majority of guests, event related & exhibitor packages and freight within the Tampa Convention Center. We pride ourselves on our accuracy and timelines in managing this process. **Please be advised Handling Fees will apply to ALL incoming and outgoing packages and freight based on the following schedules.**

Inbound Handling Fees

Letters & Packs.....	\$7.00
0-5 pounds.....	\$10.00
6-14 pounds	\$14.00
15+ pounds.....	\$1.00/lb
Small Crate (3'x3').....	\$100.00
Pallet & large crate (4'x4')..	\$225.00
Pallet larger than (4'x4').....	\$450.00

Fee includes receiving, securing, storing and delivering packages to the guest or event planner.

Packages can be stored for up to three business days. Any packages that remain are subject to additional storage fees, which are billed in 3-day increments of double the inbound fee.

Outbound Handling Fees

Letters & Packs.....	\$7.00
0-5 pounds.....	\$10.00
6-20 pounds	\$15.00
21+ pounds.....	\$0.75/lb
Small Crate (3'x3').....	\$100.00
Pallet & large crate (4'x4')..	\$225.00
Pallet larger than (4'x4').....	\$450.00

Fee includes addressing, labeling, taping, forward packages to the Loading Dock, stacking and wrapping pallets, coordinating with the carrier and logging & forwarding tracking numbers to the shipper.

Any shipping charges are additional.

The UPS Store cannot accept UPS Account numbers for billing purposes. All in-store charges are cash or credit.

Exhibitor Drayage Fees

(Inbound and Outbound)

For those events featuring a vendor exhibition within the confines of the Tampa Convention Center and are **NOT** contracted with an exhibit decorating company for drayage, The UPS Store Print & Business Center will be able to receive and handle all exhibitor materials and freight shipped to the center.

Handling fees on each envelope, package, or display case are \$1.35 per pound with a minimum of \$10.00 and a maximum of \$135.00 per item.

Regardless of weight, crates or containers on 4 or more wheels will be charged \$250.00 and pallets at \$400.00.

This will be a **ONE TIME** charge covering both the inbound and outbound handling and is assessed based on each ***incoming*** package, case, crate or pallet.

Any item requiring more than three days of storage may be subject to a fee of \$.75 per pound per incremental day.