



The Augusta Convention Center August 16-18, 2022



6575 Delilah Road P: 609-485-2421
PO Box 3000 F: 609-485-2392
Pleasantville, NJ 08232
WWW.VISTACS.COM

EXHIBITOR MOVE-IN INFORMATION

Exhibitor shipments sent to the Augusta Convention Center c/o Vista, prior to the first day of move-in, will incur additional hotel handling and Vista off-target fees. Due to the move-in schedule is highly recommended you ship to the advance warehouse. Direct to show site shipments should not arrive prior to the first day of move-in.

Exhibitor Move-in: Sunday August 14, 2022

Small packages, less than 25lbs, sent to the Augusta Marriott as “Hold for Guest” will not be handled by Vista and will need to be picked up from the hotel.



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LIMITS OF LIABILITY FOR MATERIAL HANDLING

Vista Convention Services shall not be responsible for damage to uncrated materials, material improperly packed, or concealed damage.

Vista Convention Services shall not be responsible for loss, theft, or disappearance of exhibitor's material after same has been delivered to exhibitor's booth.

Vista Convention Services shall not be responsible for loss, theft, or disappearance of materials before they are picked up from exhibitor's booth for reloading after the show. Bill of lading covering outgoing shipments, which are furnished by *Vista Convention Services* to exhibitor, will be checked at time of actual pick up from booth and corrections made where discrepancies occur.

Vista Convention Services shall not be responsible for any loss, damage, or delay due to fire, Acts of God, strikes, lock-outs or work stoppages of any kind or to any causes beyond its control.

Vista Convention Services' liability shall be limited to the physical loss or damage to the specific article which is lost or damaged, and in any event, *Vista Convention Services'* maximum liability shall be limited to \$.30 per pound per article with a maximum liability of \$50.00 per item, or \$1,000.00 per shipment; whichever is less.

Vista Convention Services shall not be liable to any extent whatsoever for any actual, potential or assumed loss of profits or revenues, or for any collateral costs, which may result from any loss or damage to an exhibitor's materials which may make it impossible or impractical to exhibit same.

The consignment or delivery of a shipment to *Vista Convention Services* by an exhibitor, or by any shipper to or on behalf of the exhibitor, shall be construed as an acceptance by such exhibitor (and/or other shipper) of the terms and conditions set forth.

Rates are based on incoming weight only. All weights are rounded off to the next 100 weight. Each shipment received is considered separately. Freight handling charges are the responsibility of the exhibitor.

Exhibitors are urged to carry all-risk floater insurance covering their materials against damage, loss, and all other hazards from the time shipment is made prior to the show until shipments are received back after the show. This can generally be done by adding "riders" to existing insurance policies, often at no additional cost.

Empty container labels will be available at the Service Desk. Affixing the labels is the sole responsibility of the exhibitor or his representative. *Vista* assumes no responsibility for removal of containers with old Empty labels, mislabeled, or valuables stored inside containers while containers are in storage.

Outbound shipping labels and bills of lading will be available at the Service Desk. Exhibitor or his/her representative must pack and label their exhibit material and turn in bill of lading for each shipment at the Service Desk before leaving the show. *Vista* will route all shipments unless a designated carrier has been assigned. If the designated carrier fails to pick up by the removal date of the show, *Vista* reserves the right to route exhibit material by an alternate carrier. As a result of re-routing or handling no liability will be assumed by *Vista*.



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MATERIAL HANDLING DOCUMENTATION

Inbound Bill of Lading

All inbound shipments must have a Bill of Lading or delivery slip showing the number of pieces, type of merchandise and weight. Shipments received without this information will be delivered to exhibitor's booth without guarantee of piece count or condition. No liability will be assumed by VISTA for such shipments. Billed weight is based on incoming weight, whether outbound services are used completely or in part. The weight is rounded up to the next one hundred pounds (100 lbs) and is taken from the inbound Bill of Lading and/or the certified weight ticket. Separate shipments will not be combined. Shipments arriving without a specified weight on the Bill of Lading will be assigned an approximate weight by VISTA. This weight will prevail.

Advance Warehouse Shipping Address

TO: Exhibiting Company Name and Booth #
FOR: TechNet Augusta 2022
VISTA CONVENTION SERVICES
c/o ABF
118 Revco Road
Beech Island, SC 29842

- Use this address and information on your inbound bill of lading if shipping your freight to the Advance warehouse.
- Please use the freight labels provided in this service manual.
- Receiving hours: M - F 8:00 am to 4:00 pm.
- All shipments must be prepaid: collect shipments will be refused.
- VISTA does not accept shipments that are not consigned to VISTA. Such shipments will be refused.
- All shipments to the Advance Warehouse must arrive by: **AUGUST 5, 2022**

Direct to Show Site Shipping Address

TO: Exhibiting Company Name and Booth #
FOR: TechNet Augusta 2022
c/o VISTA CONVENTION SERVICES
The Augusta Convention Center
901 Reynolds Street
Augusta, GA 30901

- Use this address and information on your inbound bill of lading if shipping your freight Direct to Show Site.
- Please use the freight labels provided in this service manual.
- All shipments must be prepaid: collect shipments will be refused.
- VISTA does not accept shipments that are not consigned to VISTA. Such shipments will be refused.
- Shipments will be received at the facility no sooner than: **AUGUST 14, 2022 during move-in hours.**

Empty Containers, Labels

Exhibitors with crates or boxes that need to be returned to pack up booth equipment at the end of the show must affix empty labels on the containers as soon as they are empty. Empty labels will be available at the VISTA Service Desk. Affixing the labels is the sole responsibility of the exhibitor. VISTA assumes no responsibility for removal of containers with old empty labels, improper information on labels or valuables stored in containers with empty labels.

Empty containers will be removed from the floor and stored until the close of the show. You will not have access to empty containers during the show. In most cases, empty containers may not be stored in your booth during the show as it is considered a fire hazard.

Outbound Bill of Lading

Outbound shipping is not an automatic process. Outbound Bills of Lading must be completed and turned in to the VISTA Service Desk: *do not leave outbound Bills of Lading in your booth.*

Exhibitors who choose to ship outbound materials via any carrier other than the official show carrier must advise carrier to be checked in at the VISTA Service Desk by the driver check-in time specified on the *Show Details* page. Drivers are placed in line for loading on a first-come, first-serve basis, provided the exhibitor is completely packed and a Bill of Lading has been turned in to the Service Desk.

Drivers whose Bills of Lading have not been turned in will be placed in a holding queue until the booth is packed and the Bill of Lading is turned in. Should your carrier fail to check in by the designated time, VISTA reserves the right to re-route the shipment via the official show carrier as necessary, at the exhibitor's expense.



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**WAREHOUSE
DEADLINE DATE:
AUGUST 5, 2022**

6575 Delilah Road P: 609-485-2421
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Pleasantville, NJ 08232
WWW.VISTACS.COM

MATERIAL HANDLING RATES

COMPUTATION OF ORDER: When recording weight, round up to the next 100 pounds.	
<p>A. CRATED AND/OR SKIDDED FLOOR LOAD SHIPMENTS These <u>round trip rates</u> apply to crated and/or floor load shipments that can be unloaded at the dock without additional handling (such as ground loading, side door loading, constricted space loading, designated piece loading or stacked shipments) required.</p> <p>Warehouse We will ship _____ lbs. @ \$158.00 per 100 lbs. (200 lb. minimum/\$316.00) \$ _____</p> <p>Showsite We will ship _____ lbs. @ \$124.00 per 100 lbs. (200 lb. minimum/\$248.00) \$ _____</p>	
<p>B. UNCRATED, UNSKIDDED OR WRAPPED SHIPMENTS & CRATED SHIPMENTS REQUIRING SPECIAL HANDLING These <u>round trip rates</u> apply to uncrated, un-skidded or wrapped shipments. These rates also apply to shipments that are loaded and charged by cubic space and/or packed in such a manner to require additional handling (such as ground loading, side door loading, constricted space loading, designated piece loading, stacked shipments or shipments received without certified weight tickets). <u><i>Fed-EX and UPS are included in this category due to their delivery procedures and documentation.</i></u></p> <p>Warehouse We will ship _____ lbs. @ \$213.00 per 100 lbs. (200 lb. minimum/\$426.00) \$ _____</p> <p>Showsite We will ship _____ lbs. @ \$167.50 per 100 lbs. (200 lb. minimum/\$335.00) \$ _____</p>	
<p>D. SMALL PACKAGE SHIPMENTS Cartons and envelopes received at warehouse & showsite without documentation will be delivered without guarantee of piece count or conditions at this rate. Maximum weight per shipment is 25 lbs.</p> <p>FIRST PACKAGE @ \$60.00 \$ _____</p> <p>EACH ADDITIONAL PACKAGE @ \$25.00 \$ _____</p>	
<p>Delivery After Deadline Date: Shipments received at the warehouse after August 5, 2022 and any shipment received at showsite after show opening will be charged 35% in addition to the above rates.</p>	
<div style="border: 2px solid black; padding: 5px; display: inline-block;"> Sub Total \$ _____ </div>	

Rates include all labor and equipment required to unload shipment, store up to 30 days in advance at the warehouse address, deliver to booth, handle empty containers to & from storage & remove shipment from booth for reloading onto outbound carriers.
PLEASE NOTE: 200 lb. minimum for this service.

We understand that your calculation is only an estimate. Invoicing will be completed from the actual weight as listed on the inbound bills of lading. Adjustments will be made accordingly. **Adjustments must be paid at show site.**

Company Name:	Booth #:
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Submit order with payment to: orders@vistacs.com before deadline date!

ADVANCE WAREHOUSE

EXHIBIT MATERIAL



Rush to:

c/o ABF

118 Revco Road

Beech Island, SC 29842

TechNet **Augusta**

The **Augusta** Convention Center
Augusta, GA
August 16-18, 2022

Exhibitor _____

Booth _____

Late to warehouse charges apply after:
August 5, 2022

ADVANCE WAREHOUSE

EXHIBIT MATERIAL



Rush to:

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118 Revco Road

Beech Island, SC 29842

TechNet **Augusta**

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Exhibitor _____

Booth _____

Late to warehouse charges apply after:
August 5, 2022

- These shipping labels are provided for your convenience to assist in preparing shipments to the advance warehouse.
- Please cut along dashed lines and affix one to each piece of your shipment to the advance warehouse.
- Please make additional copies of these labels as needed.

Important notes: Warehouse is not temperature controlled.

Hazardous materials will not be accepted at the warehouse.

DIRECT TO SHOW SITE

EXHIBIT MATERIAL



Rush to:

The Augusta Convention Center
901 Reynolds Street
Augusta, GA 30901

TechNet Augusta

The Augusta Convention Center
Augusta, GA
August 16-18, 2022

Exhibitor _____

Booth _____

Do not deliver prior to:
August 14, 2022

DIRECT TO SHOW SITE

EXHIBIT MATERIAL



Rush to:

The Augusta Convention Center
901 Reynolds Street
Augusta, GA 30901

TechNet Augusta

The Augusta Convention Center
Augusta, GA
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Exhibitor _____

Booth _____

Do not deliver prior to:
August 14, 2022

- These shipping labels are provided for your convenience to assist in preparing shipments direct to the show site.
- Please cut along dashed lines and affix one to each piece of your shipment direct to the show site.
- Please make additional copies of these labels as needed.

Important note: Hazardous materials will not be accepted at show site.