



AFCEA's Professional Development Center allows both corporate and individual members the ability to enhance education, training and certification maintenance. Offerings include on-site and online classes; Preferred Providers; and continuing education at international and chapter events.

**On-site Classes:** AFCEA can send an expert instructor to a government or industry facility to train up to 20 students, saving employees and organizations both time and money. Additionally, these courses can be delivered virtually. AFCEA offers four on-site classes tailored for your requirements in the command, control, communications and intelligence fields.

**Online Courses:** AFCEA has teamed with FedLearn and MindEdge Learning to provide online courses in various areas, including project management, leadership, Agile, Six Sigma and Lean, communication, management, intelligence and AI/data science, and women in business. More than 80 courses are available at a discount to members. See reverse side for examples of courses offered.

**Preferred Providers:** AFCEA currently has three Preferred Providers—American Public University System, Montreat and SANS Institute—that offer certificate, undergraduate and/or graduate degree programs. Depending on the institution and the program selected, courses are offered online, at a company's location or at the institution's facility.



**Continuing Education for Cybersecurity Certification Maintenance:** Some of AFCEA's on-site classes and many on-site and online sessions of AFCEA International and chapter events have been approved by CompTIA and/or GIAC for cybersecurity certification maintenance of several government-required certifications. At many of these events, AFCEA members qualify for formal attendance documentation to support certification maintenance.

For more information, visit <https://www.afcea.org/site/Education> or contact

- Susan Fofi, [pdcc@afcea.org](mailto:pdcc@afcea.org) – online courses, preferred providers, and on-site classes
- Sheila McCoy, [smccoy@afcea.org](mailto:smccoy@afcea.org) – continuing education for certification maintenance

**AGILE**

- Certificate in Agile Project Management
- Certificate in Agile Project Mgmt (ACE Credit)
- Agile Certified Practitioner Exam Prep/Practice Exams & Strategies
- Challenges for Agile Teams
- Integrating Agile and Waterfall Practices
- Introduction to Agile
- Principles of Scrum

**AI/DATA SCIENCE**

- AI for DOD Leaders

**COMMUNICATIONS**

- Certificate in Business Communications
- Communicating Collaboratively
- Effective Business Writing
- Effective Emails, Memos & Letters
- Effective Presentations/Public Speaking
- Speak with Confidence

**COMPUTER APPLICATIONS**

- Certificate in Computer Skills for the Office
- Excel Basics/Advanced/Tips & Tricks
- Microsoft Project Basics/Intermediate
- Microsoft Word Basics
- PowerPoint for Business
- QuickBooks Online Basics
- Visual PowerPoint

**EMERGENCY MANAGEMENT**

- AEM/CEM Exam Prep Course (US Version)
- Introduction to Emergency Mgmt in the US

**INTELLIGENCE**

- Critical Thinking
- Structured Analytic Techniques – Introduction
- Structured Analytic Techniques – Basic Diagnostic Techniques
- Structured Analytic Techniques – Diagnostic Techniques I & II
- Introduction to Analytic Tradecraft Writing
- Writing to the Analytic Tradecraft Stds I & II

**LEADERSHIP**

- Certificate in Leadership
- Body Language for Leaders
- Introduction to Leadership
- Leaders and Work-Life Balance
- Leadership Assessment
- Leading and Managing Change
- Leading Teams

**MANAGEMENT**

- Certificate in Managing Change & Resolving Conflict
- Certificate in Negotiation
- A Manager's Guide to Information Technology
- A Manager's Guide to Superior Customer Service
- Business Ethics in the 21st Century

- Handling Difficult Conversations in the Workplace
- Handling Difficult Employee Behavior
- Handling Workplace Conflict
- How to Coach
- Introduction to Management
- Introduction to Negotiation
- Managing in a Modern Organization
- Managing People
- Managing Remote Employees
- Negotiations: Making Business Deals
- Negotiations: Resolving Disputes
- The Effective Manager's Toolbox
- Time Management

**PROJECT MANAGEMENT**

- 60 PDU Project Management Course Bundle
- Leadership/Strategic PDU Bundle
- Project Management (ACE Credit)
- 4CShare Global Project Management Simulation
- Allerton Connector Highway Project Management Simulation
- CAPM Exam Prep Course
- CompTIA Project+ Exam Prep Course
- Effectively Managing Project Stakeholders
- Emotional Intelligence for Project Managers
- Managing Real World Projects
- PgMP Exam Prep Course
- PM Primer: Cognitive Ability & Decisiveness/Conflict Resolution
- Project Management for Information Technology
- Project Management Team Leadership
- Quality Management Basics
- PMP 1-13: Intro to Project Management through Exam Prep

**SECURITY**

- Security Awareness Training

**SIX SIGMA and LEAN**

- Lean Six Sigma Green Belt Prep Course & Exam
- Six Sigma Yellow/Green Belt Prep Course/Exam
- Lean Basics
- Lean Six Sigma Basics
- Lean Six Sigma Green Belt Certification Exam
- Recertification – Six Sigma Yellow/Green Belt
- Six Sigma Basics
- Six Sigma Yellow/Green/Black Belt Exam
- Six Sigma Black Belt Exam Prep

**WOMEN IN BUSINESS**

- Certificate in Leadership for Women in Business
- Body Language for Women in Business
- Communication for Women in Business
- Current Issues Facing Women in Business
- Leadership and Management for Women in Business
- Negotiation for Women in Business
- Networking and Mentorship for Women in Business
- Work-Life Balance for Women in Business