



EXHIBIT SCHEDULE

**EXHIBITS ARE LOCATED IN:
OLMSTEAD A, B, & FOYER
LEVEL 2 PREFUNCTION
OGLETHORPE BALLROOM & PREFUNCTION**

**Conference schedule is tentative and subject to change.
Should a change occur, all exhibitors will be notified in writing.
(schedule current as of August 1, 2019)*

INSTALLATION

Sunday, August 18 12:00 PM – 5:00 PM
(Island Booths by Appointment Only)
Monday, August 19 8:00 AM – 5:00 PM

ALL EXHIBITS MUST BE SET BY 5:00 PM on Monday, August 19. After this time Show Management reserves the right to use any empty space in a way that will complement the overall appearance of the exposition. If you foresee any difficulty in meeting this deadline, you must request a variance. Please contact Judy Spargo, CEM at 703-679-3923 or email Judy.Spargo@spargoinc.com no later than 5:00 PM on Friday, August 16.

SHOW HOURS

ALL EXHIBITS MUST BE STAFFED DURING EXHIBIT HOURS

Tuesday, August 20 10:00 AM – 5:00 PM
Wednesday, August 21 10:00 AM – 4:00 PM
Thursday, August 22 9:30 AM – 1:30 PM

All exhibits must be staffed during exhibit hours.

DISMANTLING

Thursday, August 22 1:30 PM – 9:00 PM

Only official contractors, exhibitor appointed contractors and exhibiting company personnel are permitted on the show floor during move-in and move-out.

No one under 18 is permitted on the show floor at any time.