1. Purpose

The objective of 2019 TechNet Cyber is to further AFCEA’s objectives by providing a forum through exhibits and technical panels. Exhibitors are limited to firms, organizations and agencies whose exhibits are in harmony with the purpose of this Exposition. Active selling or order taking is NOT permitted.

2. Location of Exhibits

The Exposition will be held at the Baltimore Convention Center, in Baltimore, MD.

3. Subleasing

Exhibitor may not sublet his exhibit space, nor any part thereof, nor exhibit, offer for sale, or advertise articles not manufactured or sold by the exhibiting company, except where such articles are necessary for proper demonstration or operation of the exhibitor’s display, in which case identification shall be limited to the manufacturer’s normal nameplate. Exhibitor may not permit non-exhibiting companies to operate from his booth. Rules of AFCEA shall, in all instances, be final with regard to use of exhibit space.

4. Occupancy Default

Any exhibitor failing to occupy space contracted shall be not relieved of the obligation of paying the full rental charge of such space, if not occupied by the time set for completion of the installation of the displays, such space shall be taken by AFCEA, and re-assigned or reassigned for such purposes or use AFCEA may see fit.

5. Eligibility

AFCEA has the sole right to determine the eligibility of any company or product for inclusion in the Exposition.

6. Cancellation or Change of Exposition

In the event that the premises in which the Exposition is conducted should become unfit for occupancy or substantially interfered with by reason of any cause or causes not reasonably within the control of AFCEA or its agents, the Exposition may be canceled or moved to another appropriate location, at the sole discretion of AFCEA. AFCEA shall not be responsible for delays, damage, loss, increased costs, or other unfavorable conditions arising by virtue of cause or causes not reasonably within the control of AFCEA. Causes for such action beyond the control of AFCEA shall include, but are not limited to: fire, casualty, flood, epidemic, earthquake, explosion, accident, blockage, embargo, inclement weather, governmental restraints, act of a public enemy, riot or civil disturbance, impoundment or lack of adequate transportation, inability to secure sufficient labor, technical or other personnel, personal disputes, loss of lease or other termination by the Baltimore Convention Center, municipal, state or federal laws, or act of God. Should AFCEA terminate this agreement pursuant to the provisions of this section, the exhibitor waives claims for damage arising therefrom. Refunds of Paid Exhibit Space Fees in the event of event termination or cancellation shall be made to exhibitors at a discretion of AFCEA in any case. The exhibitor shall be responsible for the amount of each exhibitor’s paid exhibit space fee less any pro rata adjustments based on non-reimbursable direct and/or indirect event costs or financial obligations incurred by AFCEA through the date of exhibitors’ notification of event termination or cancellation or through the completion of event termination or cancellation processes, whichever is later.

7. Cancellation by Exhibitor

In the event of cancellation by an exhibitor, AFCEA shall determine an assessment covering the realignment of space, prior services performed, and other damages related to cancellation, according to the following schedule:

- July 14, 2018 – January 11, 2019, 50% of total booth rental fee.
- After January 11, 2019 100% of total booth rental space fee.

AFCEA must receive written notification of the cancellation by registered or certified mail. Date of cancellation notices is received by AFCEA will determine above assessment charges. In the event of either a full or partial cancellation of space by an exhibitor, AFCEA reserves the right to reassign canceled booth space, regardless of the cancellation assessment. Subsequent realignment of canceled space does not relieve the canceling exhibitor of the obligation to pay the cancellation assessment. Appropriate payment must be received within 15 days of cancellation.

8. Limitation of Liability

Exhibitor agrees to make no claim for any reason whatsoever against AFCEA, its employees, agents, or representatives for loss, theft, damage, or destruction of goods; nor for any injury, including death, to himself, employees, agents or representatives for any damage of any nature, including damage to his business for failure to provide exhibit space, nor for failure to hold the Exposition as scheduled, nor for any action or omission of AFCEA. The exhibitor is solely responsible for his own exhibition material and products, and should insure exhibit and products from loss or damage from any cause whatsoever. It is understood all property of an exhibitor is in his care, custody, and control in transit to, or from, or within the confines of the exhibit hall. AFCEA shall bear no responsibility for the safety of the exhibitor, his personnel, employees, agents or representatives or personal property.

9. Exhibitor Insurance

The exhibitor shall, at its sole cost and expense, procure and maintain through the term of this contract, comprehensive general liability insurance against claims for bodily injury or death and property damage occurring in or upon or resulting from the premises leased. Such insurance shall include contractual liability and product liability coverage, with combined single limits of liability of not less than minimum $1,000,000/$2,000,000 aggregate coverage. Such insurance shall name AFCEA, SPARCO, Inc., Baltimore Convention Center and Brede Exposition Services as an additional insured. During the term hereof, the exhibitor shall maintain Workers’ Compensation and Occupational Disease insurance in full compliance with all federal and state laws, covering all of its employees and agents. All employees and representatives of the exhibiting companies must register as Show Attendants. AFCEA reserves the right to restrict or limit the number of both booth and exhibitor employees. All exhibitors must have personnel present during show hours.

10. Attendance

Any demonstration or activity that results in excessive obstruction of aisles or prevents ready access to nearby exhibitor’s booth shall be suspended for any periods specified by AFCEA.

11. Subleasing

Any exhibitor using music must ensure that licensing fees have been paid to the appropriate agency, i.e., ASCAP or BMI. AFCEA is not responsible for any licensing fees for music played in exhibitor’s booth.

12. Damage to Property

Exhibitor is liable for any damage caused by exhibitor, exhibitor’s agents, employees or representatives to building floors, walls, or columns, or to standard booth equipment, or to other exhibitor’s property. Exhibitor may not apply paint, lacquer, adhesive or other coatings to building columns, floors or walls.

13. Floor Loading

Under no circumstances may the weight of any equipment or exhibit material exceed the specified floor load limit of the exhibit hall. Exhibitor accepts full and sole responsibility for injury or damage to property or persons in case of failure, knowingly or otherwise, to distribute the exhibit material and products in conformity with the maximum floor load specifications.

14. Alcoholic Beverages

The dispensing, distribution or use of alcoholic beverages in the Exposition hall is prohibited without the express prior approval of AFCEA.

15. Flammable Materials

No flammable fluids or materials of any nature, including decorative materials, use of which is prohibited by national, state, or city fire regulations may be used in any booth.

16. Cotton Fire

The operation of games of chance or lottery devices, or the actual or simulated pursuit of any recreational past time is permitted only on written approval from AFCEA.

17. Noise and Odors

Noisy or obtrusive work is not permitted during open hours of the Exposition, nor will noisy operating displays, nor exhibits producing objectionable odors. AFCEA shall have sole discretion in determining what is noisy, obtrusive or objectionable.

18. Music

Any exhibitor using music must ensure that licensing fees have been paid to the appropriate agency, i.e., ASCAP or BMI. AFCEA is not responsible for any licensing fees for music played in exhibitor’s booth.

19. Obstruction of Aisles or Booths

Any demonstration or activity that results in excessive obstruction of aisles or prevents ready access to nearby exhibitor’s booth shall be suspended for any periods specified by AFCEA.

20. Occupancy

Admission policies shall remain, at all times, the prerogative of AFCEA and may be revised or amended to suit exhibit conditions.

21. Booth Personnel

Exhibitor personnel are responsible for their own personal property. Exhibitor personnel or their representatives are responsible for his own exhibition material and products, and should insure exhibit and products from loss or damage from any cause whatsoever. It is understood all property of an exhibitor is in his care, custody, and control in transit to, or from, or within the confines of the exhibit hall. AFCEA shall bear no responsibility for the safety of the exhibitor, his personnel, employees, agents or representatives or personal property.

22. Height and Non-Blocking Regulations

All exhibit display construction design must conform to the regulations set forth in the “Display Rules and Regulations,” a copy of which is supplied to each exhibitor by AFCEA. “Display Rules and Regulations” provides details as to what is allowed for exhibitor’s booth so as to enable use of the space without detriment to neighboring exhibitors or the Exposition.

23. Electrical Safety

All wiring on booths or display fixtures must meet underwriters’ rules and standard fire department inspection. This applies to booth construction only and not to pre-wired radio and electronic equipment.

24. Use of Space

Displays and demonstrations are limited to the confines of an exhibitor’s own booth, as is the distribution of literature or other items.

25. Display

AFCEA shall have full authority for approval or arrangement and appearance of items displayed. AFCEA may, at its discretion, require replacement, reassignment, or reconfiguration of any item or any booth, and no liability shall attach to AFCEA for the costs that may evolve upon exhibitor through reconfiguration with space. All demonstrations, with specified time and side dividers, must make certain that such material is furnished in such a manner as to not be a nuisance to exhibitors in adjoining booths. If such surfaces remain unfinished at twelve noon of the day before the scheduled opening of the show, AFCEA shall authorize the official decorator to effect the necessary finish and the exhibitor may pay all charges involved thereby.

26. Exhibitor Representative’s Responsibility

Exhibitor Representatives are responsible for their own personal property. Exhibitor’s employees, agents or representatives are responsible for any injury, loss, or damage that may occur to an exhibitor or to his exhibitor’s agents, employees, affiliated personnel, officers, directors, shareholders, contractors or representatives of any property, businesses, or other activities from any cause whatsoever, prior to, during or subsequent to the conference or exposition event. By signing this Agreement, exhibitor expressly and voluntarily and knowingly assumes all such risk and expressly agrees, and hereby does, indemnify, defend and hold harmless the conference/exhibition sponsor, its show management company and other agents and representatives, and their shareholders, officers, directors, employees and contractors, from and against all claims and liabilities arising out of, or in any way related to, the negligence of exhibitor, exhibitor’s agents, employees or representatives.

27. Waiver of Rights

Any rights of AFCEA under this contract shall not be deemed waived in any manner except as specifically waived in writing and signed by an authorized officer of AFCEA.

28. Location and Floor Plan Revisions

AFCEA reserves the exclusive right to revise the exhibition hall floor plan and/or move assigned exhibitors as necessary.

29. Amendment and Addition Rules

Any matters not specifically covered by the preceding rules shall be subject solely to the decision of AFCEA. AFCEA may, at any time, amend or add further rules to these rules, and all amendments made shall be binding on exhibitor equally with the foregoing rules and regulations.

30. Agreement to Rules

Exhibitor, for himself or his, his or its personnel, employees, agents or representatives, agrees to abide by the foregoing rules and those provided and contained in the Exhibitors Manual, and by any amendments and additional rules that may be put into effect by AFCEA.